

SIPAJHAR COLLEGE

Estd : 1971



PROSPECTUS

Session : 2003 - 2004

SIPAJHAR : DARRANG : ASSAM

FORE WORD

Sipajhar College, the only Centre of Higher Education in the entire Southwest part of Darrang district was established in 1971 with the then Pre-University course (Arts) under Gauhati University. After a successful completion of ten years of the pre-university course, Degree course of the same university was introduced into it, and thereby the college was upgraded to a Degree (Arts) college in 1980 as per the permission and affiliation of G. U. from the sessions 1982-83 and 1984-1985 respectively. Since then, the college has been making notable contributions both to the academic and to the sociocultural life of the vast area Extending over the entire south-west part of Darrang district and also a large Part of Kamrup district as well. Though the college was established with the noble objective of bringing the new generation of the locality in close contact with the different branches of human knowledge like arts, science, commerce and only the Arts faculty at the initial stage of its growth. Efforts are being made to introduce other two streams at phased manner subject to the variability of adequate financial position.

It is very pleasing to mention that the college has already passed thirty three years since its birth on August 16, 1971. The "Silver Jubilee" was celebrated in 1997 at the full cooperation of the students, teachers, employees, well wishers and the benevolent public of the locality. Situated in the village Bhuktabari of greater Sipajhar, adjacent to the Notional Highway 52, the College extends its academic range up to Mangaldai in the east, Kalaigaon to the north, the mighty Brahmaputra in the south and Kamrup district to the west.

At Present, the College is a full-fledged one getting affiliated to the UGC under 2 (f) in 1996. As the college is keeping pace with the path of progress and development at the cooperation of the local people and the adept steering of the authority concerned no effort is put aside to provide the students with necessary facilities so much so that the college may come out successful in every sphere of academic affairs. In this regard, facilities of Computer education by the grace of Indian Army, Internet, well-equipped library etc may be referred to. Even in the teeth of wants and worries, the principal, members of the teaching and the non teaching staff wishes to all

the desiring new comers so that they may also contribute a lot to the further growth and expansion of this "Our dear Sipajhar College".

College Hours

There is only one academic shift and normally is continues from 9:00 am to 3:45 pm. The office hours is from 9:00 a.m. to 4:30 p.m. except on the holidays.

Courses of Study

The college offers scope for studying.

1. Two year Higher Secondary Course (Arts) under AHSEC.
2. Three Years Degree Course with Major (Arts) under G.U.

For T.D.C. Course, there will be three Parts.

Part ----- I

General 400 marks

Major 500 marks

Part ----- II

General 600 marks

Major 600 marks

Parts ----- III

General 400

Major 600

Grand Total Part -- I, Part -- II and Part -- III

General 1400

Major 1700

Subjects for H.S. Course :

Compulsory :- English and Assamese (M.I.L.)

Elective :-

Group - A - Economics, Political Science, Logic and Philosophy

Group-B - Education, Advance Assamese, Geography, History

N.B. A student may offer four elective subjects, at least two from each group. Among them one subject will be treated as fourth subject.

Subjects for T.D.C.

Compulsory : 1. English, 2. Assamese (M.I.L.)

Elective Subject :

Group - A :- Economics, Elective Assamese, History & Philosophy

Group - B :- Political Science, Education, Geography

N.B. A student must offer two elective subjects taking one from each group.

3. Major Course :

A student may offer Major in any one of the following subjects to the selection and approval of the Head of the department concerned. The selection is done by the department through a written test which is held as per the notification of the Head seeking permission to sit in the test. For Major course, the selection of the department is the final.

Subjects : English, Assamese, History, Political Science, Economics, Geography, Philosophy and Education.

Computer Education :

The college has been imparting computer education since 2001 through its computer centre. The necessary information regarding this computer course is available at the centre itself.

Extension Education :

Sipajhar College is one of the 15 college selected by G.U. for encouraging the students for self reliance through extension education on experimental basis. With this purpose extension Education centre has already been setup here.

Woman's Study Research Centre :

The College has recently opened "Women's Study Research Centre" for the study of the women's position different components suggestion in this study.

National Service Scheme (NSS)

Students can enrol themselves in NSS of the college which means with every academic session. Those who attend the various programmes under its scheme are entitled to certificate which are very essential for securing a job these days.

Academic calendar :

Academic calendar of Gauhati University is followed. In keeping with this calendar, the college has also prepared college activities. The following college activities are tentatively scheduled for the session 2003-2004.

- (a) Freshmen Social : 1st part of September 2003.
- b) Terminal Examination : 2nd part of November 2003.
- c) Student's Union Election : In the month of October 2003.
- d) College Week : Second part of December 2003 but before Christmas Holiday.
- e) H.S. and T.D.C Test : Date will be fixed in response to the notification of AHSEC and G.U.

Admission Procedure :

The college prospectus and application for admission to the college are available for the students at the college office. The dates for submission of filled-up forms and interview for admission are notified in the college Notice Board and Local Dailies.

Admission is strictly on the basis of merit, however there are reservation facilities for the students belonging to SC ST, OBC, MOBC and physically handicapped students as per Govt rules. A few seats are reserved for students having extraordinary competence in sports, culture and social service.

Documents to be produced at the time of Admission :

- a) Original pass certificate issued by the head of the institution last attended and the original marksheet.
- b) Caste certificate if applicable.
- c) Certificate related to other extra curricular activities
- d) Gap certificate (if required)
- e) Character certificate from the competent authority
- f) Relevant certificate for the physically handicapped students issued by the concerning authority.
- *g) Two copies of recent passport size photograph.
- h) Zerox copy of Marks sheet and Certificate.

Candidates selected should get themselves admitted on the day of interview by paying the required amount of fee fixed by the authority. Selected but absentees shall forfeit their seats. Regular classes will commence from the date as notified by the principle.

Identity Card :

Each student is issued an Identity card by the Principal to prove himself a bonafide member of the college. So he or she is required to produce the identity card when asked by the principal or any other teacher. The Identity card must be renewed every year.

CLASS ATTENDANCE

A student must attend at atleast 75% of total class held in a Session. Otherwise he/she will be treated as non Collegiate/dis collegiate and will not be allowed to appear in the Annual/Final examination.

Scholarship

The following Scholarships granted by the Govt are also available for the eligible students.

- a) National Loan Scholarship
- b) National Merit Scholarship
- c) Merit cum means Scholarship
- d) ST/SC Scholarship
- e) OBC/MOBC/ Extra garden labour Scholarship.
- f) Physically handicapped Scholarship.

Library

The College library provides some facilities (though not sufficient) to students the teachers as well. The library building is constructed on UGC grant. Only the bonafide members are allowed to use the library according to rules framed. Though not rich in stock, it has a good number of books (text and references) few copies of journals, periodicals and news papers supplied regularly. It has also a Book Bank for the benefit of the poor students. A student has to deposit Rs. 50/- (fifty) as library caution fee which is refundable at the end of the course. The library is conducted by the librarian according to the rules formed by the library committee. Mishandling of library books is treated to be a serious offence. Breach of library rules leads to the disciplinary action. Efforts for providing adequate facilities to the readers are strenuously being made. Besides, each department has its own departmental library, which is allowed to be used to the readers by the department concerned.

The College Magazine :

The College magazine under the title 'Sipajhar College Magazine' is annually published by the student's Union. It is prepared by an editorial board consisting of members taken both from teaching staff and the union.

Student's Union :

'Sipajhar College Student's Union' (SCSU) is the general body of the students community of the college. The office bearers of this body are selected through direct election. The portfolios are as follows.

1. Vice President (to be nominated by the Principal)
2. General Secretary
3. Asstt. General Secretary
4. Games and Sports Secretary
5. Debating Secretary
6. Magazine Secretary
7. Cultural Secretary
8. Boy's Common room Secretary
9. Girls Common room Secretary
10. Social Service Secretary.

Students Aid Fund :

The college has an Aid fund for the poor but meritorious students. On application to the Principal of the college, some grant is offered to the deserving students of limited number.

Forums and Association :

Sipajhar College has a forum on Assame literature by the name 'Assame Literary forum' which is open to all and seen by a committee. Seminar, talks on literary and socio cultural topics all held through the initiative of this forum. In addition to that departmental forum like 'English Seminar' 'Education forum' 'Philosophical Society' etc are also there.

General rules to be followed by the students :

1. The college lays special emphasis on the maintenance of discipline and proper decorum within and outside the college campus.
2. Students must show proper respect to the teacher, be polite with one another and show courtesy to the employees of the college.
3. In order to create right academic atmosphere in the college, students should not make noise when moving in the campus and sitting in the library, common room and meeting. Movement from one class room to another should be gentle and disciplined. In off-periods they should go to library or common room.
4. Notices desired to be pasted or circulated by the students anywhere in college premises shall require the approval of the principal.
5. Students must look at the college Notice Board everyday to know the day to day information of the college.
6. The students are liable to disciplinary actions like compulsory transfer, expulsion from the college etc. for violation of the college rules.
7. Any kind of addiction on the part of the students is strictly prohibited. Practice of ragging is also punishable.
8. All powers of maintaining discipline and order are vested with the principal whose decision will be final in such matters.

Uniform :

Uniform has been introduced both for the male and for the female students since 2002. Students are expected to attend the college in their respective uniform.

Male students : Ash coloured pant and white shirt.

Female students : Muga coloured Mekhela, white blouse and white chaddar with red border.

College Fee

Session Fee for T D C 1st year Class.

(Likely to vary)

1.	Admission Fee	Rs.	100.00
2.	Tuition fee from June 2003 to May 2004	Rs.	360.00 + 360
3.	Registration fee	Rs.	75.00
4.	Enrolement fee	Rs.	15.00
5.	Indentity Card fee	Rs.	15.00
6.	Internal Examination	Rs.	50.00
7.	Extablissement Building fee	Rs.	100.00
8.	Common Room fee	Rs.	10.00
9.	College Welfare fee	Rs.	40.00
10.	Game fee	Rs.	15.00
11.	Library fee	Rs.	40.00
12.	Electricity fee	Rs.	10.00
13.	Magazine fee	Rs.	30.00
14.	Student's Aid fund fee	Rs.	10.00
15.	Student's Union fee	Rs.	25.00
16.	Certificate fee	Rs.	10.00
17.	Library caution money	Rs.	50.00
Total Rs.			955.00 + 360 = 1315
18.	Practical fee	Rs.	100.00
19.	Major Course fee	Rs.	100.00
Total			Rs. 1155.00

Session Fee for H.S. 1st year Class.

Admission Fee	Rs.	70.00
Tuition fee from June '2003 to May 2004	Rs.	288.00 + 312
Registration fee	Rs.	25.00
Enrolement fee	Rs.	10.00
Indentity Card fee	Rs.	15.00
Internal Examination	Rs.	50.00
Establishment Building fee	Rs.	100.00
Common Room fee	Rs.	10.00
College Welfare fee	Rs.	40.00
Game fee	Rs.	15.00
Library fee	Rs.	40.00
Electricity fee	Rs.	10.00
Magazine fee	Rs.	30.00
Student's Aid fund fee	Rs.	10.00
Student's Union fee	Rs.	25.00
Certificate fee	Rs.	10.00
Library caution money	Rs.	50.00
Total	Rs.	798.00 + 312 = 1110
Geography Practical fee	Rs.	100.00
Total	Rs.	898.00

Principal, Faculty Members and non teaching staff of the College.

Principal : Sri Bidya Ram Nath. M. A.

Vice Principal : Vice Principal & Principal In-Charge.

Faculty members :

English

1. Sri Debabrata Bordaloi. M. A. Head of the Deptt.
2. Ms. Malini Nair. M. A. B. Ed.
3. Ms. Barnali Sarma. M. A.
4. (Part time Lecturer)

Assamese

1. Sri Bidya Ram Nath. M. A. Head of the Deptt.
2. Sri Mahendra Kataki. M. A. (double) BT. M Phil.
3. Ms. Prava Devi. M.A. M. phil.
4. Dr. Ram Ch. Deka. M. A. Ph. D.
5. Sri Prasanna Kr. Nath. M. A. M. Phil.
6. Sri Mukul Kr. Sahariah. M. A. B. Ed. M. Phil. (part time)

Economics

1. Sri Dwijendra Talukdar M. A. M. Phil. Head of the Deptt. Programme officer, N. S. S.
2. Ms. Minati Goswami. M. A.
3. Sri Madan Mohan Nath. M. A. B. Ed. M. Phil, L. L. B.
4. Ms. Gultaz Begum. M. A.

Education

1. Ms. Mohini Goswami. M. A. B. T. M. Phil. L. L. B. Head of the Deptt.
2. Sri Chandra Choudhury. M. A. B. Ed.
3. Ms. Sultana Rejia. M. A.
4. (Part time Lecturer)

Political Science

1. Sri Kanak ch. Deka. M.A. *Head of the deptt*
2. Dr. Dibakar ch Das. M.A. (double), Phd.
3. Md. Imran Hussain. M.A.
4. Sri Sailendra Saharia. M.A., B.Ed.

History

1. Sri Jayanta kr. Hazarika. M.A. (double)
Head of the deptt
2. Md. Imran Hussain. M.A.
3. Sri Phanindra Kumar Nath. M.A B.Ed.
4. Sri Dulen kr. Nath. M.A.

Geography

1. Sri Tirtha Nath Sarma. M.Sc. *Head of the deptt*
2. Dr. Tandrali Chowdhury. M.A., B.T., M phil, Ph D.
3. Md. Abdus Samad. M.Sc.
4. Sri Jaltiram Hazarika. M.A.
5. Ms. Manika Deka. M.A., B.Ed.

Philosophy

1. Sri Chakrapani Bora. M.A. M phil *Head of the deptt*
2. Sri Ananta Baruah. M.A.
3. Sri Tilak Deka. M.A.
4. Sri Tarun Sarma. M.A.

Library Staff

1. Ms. Jaymati Barua. B.A.(Hons) B, Lib, Sc. Librarian
2. Sri Reba kanta Deka, bearer.

Non teaching staff

1. Sri Golap ch. Nath, B.A. (UDA)
2. Sri Padma kanta Hazarika, (UDA)

3. Sri Gautam Kumar Barua. B.A. (LDA)
4. Sri Munin Kumar Saharia. B.Sc. (LDA)
5. Sri Tankeswar Deka. B.A. (LDA)
6. Sri Gajendra Nath Saharia. BA (LDA)
7. Md. Musa Jaman.(LDA) Cum. Library Assitant.
8. Sri Mahendra Sarma. (Senior bearer, Principal office)
9. Sri Nabin Bora. (IV grade)
10. Sri Dilsa Ali. (IV grade)
11. Sri Haren Bora. (IV grade)
12. Sri Kami Ram Saikia (IV grade)
13. Sri Manindra Bora. (IV grade)

In conclusion, I do hope that with the collective effort of the "Principal, Faculty members and the non teaching staff" the college will definitely prosper.

Sipajhar

Date : 1-7- 03

B. R. Nath
Principal
Sipajhar College.

