

2004/2005

PROSPECTUS ; SIPAJHAR COLLEGE

SIPAJHAR COLLEGE -A PROFILE

Sipajhar College, the only centre of Higher Education in the entire South Western part of Darrang district was established in 1971 with the then Pre-University course (Arts) under Gauhati University. After the successful completion of ten years of the Pre-University course, Degree course of the same University was introduced and thereby the College was upgraded to a Degree (Arts) College in 1980 as per the permission and affiliation of GU from the sessions 1982 -83 and 1983-84 respectively. Since then, the college has been making notable contributions both to the academic and the socio-cultural life of a vast area extending over the entire South western part of Darrang district and also a large part of Kamrup district as well. Though the college was established with the notable objectives of bringing the new generation of the locality in close contact with different branches of human knowledge like Arts, Science, Commerce but only the Arts faculty was taught at the initial stage. Efforts are being made to introduce the other two streams at a phased manner subject to the availability of adequate fund position.

It is very pleasing to mention that the college has already passed thirty three years since its inception on August 16, 1971. The "Silver Jubilee" was celebrated in 1997 with the full co-operation of the students, teachers, employees, well wishers and the benevolent public of the locality. Situated in the village Bhuktabari of greater Siapjhar, adjacent to the National Highway 52, the College extends its academic range up to Mangaldai in the east, Kalaigaon to the north, the mighty Brahmaputra-in the south and Kamrup district to the west.

At Present, the College is a full-fledged one getting affiliated to the UGC under 2(f) in 1996. The College is keeping pace with the path of progress and development at the cooperation of the local people and the adept steering of the authority concerned. No effort is put aside to provide the students with necessary facilities so much so that the college may come out successful in every sphere of academic affairs. In this regard, facilities of Computer Education by the grace of the Indian Army, Internet, well-equipped library, etc. may be referred to. Even in the teeth of wants and worries, the Principal along with the members of the teaching and the non-teaching staff wishes to welcome all the desiring new comers so that they may also contribute a lot to the further growth and expansion of this college.

COLLEGE HOURS

There is only one academic shift and normally it continues from 9.00 am to 3.45 pm. The office hours are from 9.00 am to 4.30 pm except on holidays.

COURSES OF STUDY

The College offers scope for studying.

1. Two years Higher Secondary Course (Arts) under AHSEC
2. Three years Degree Course with Major (Arts stream) under GU.

FOR T.D.C., THERE WILL BE THREE PARTS :

Part I

General : 400 marks.
Major : 500 marks.

Part II

General : 600 marks
Major : 600 marks

Part III

General : 400 marks
Major : 600 marks,

GRAND TOTAL (PART-I, PART-II AND PART-III)

General : 1400 marks
Major : 1700 marks

SUBJECTS FOR H.S. COURSE :

Compulsory Subjects : English and Assamese (M.I.L)

ELECTIVE :

Group -A : Economics, Political Science, Logic & Philosophy.
Group -B : Education, Advance Assamese, Geography, History.

N.B. : A student may offer four elective subjects, at least two from each group. Among them one subject will be treated as fourth subject.

SUBJECTS FOR TDC :

Compulsory: English and Assamese (MIL)

ELECTIVE SUBJECTS :

Group-A : Economics, Elective Assamese, History and Philosophy.
Group-B : Political Science, Education, and Geography.

N.B. : A student must offer two elective subjects taking one from each group.

3.MAJOR COURSE:

A student may offer Major in anyone of the following subjects, subject to the selection and approval of the Head of the Department concerned. The selection is done by the Department through a written test which is held as per the notification of the Head of the Department to the students seeking permission to sit in the test. For Major course the selection of the department is the final, with due approval of the Principal.

Subjects : English, Assamese, History, Political Science, Economics Geography, Philosophy, and Education.

ACADEMIC AND CO-CURRICULAR ACTIVITIES :

1. Research Activities :

Although the college is located in a rural area, the teachers are engaged in various research activities. Three teachers have already obtained Ph.D. Degree and many others are carrying on their Ph.D. activities. So far seven teachers of this college have been awarded M.Phil. Degree.

Three of our teachers have also completed the U.G.C. sponsored Minor Research Project.

2. Co-curricular and Extension Services:

Computer Education :

The College has been imparting Computer Education since 2001 through its Computer Centre. Apart from giving training to the college students,

this service has been extended even to the people of the neighboring areas. The necessary information regarding this computer course is available at the center itself.

Women's Study Cell :

The College has recently opened a "Women's Study Cell" under the "Women's Study Research Centre", GU., for the study of the women's position in this locality. Besides, the cell is expected to offer suggestions to improve the different components of their way of living. Since its inception, the cell has been active and has conducted various programmes like knitting programme with the participation of the students and the people of the locality. It has also carried out a survey at Dokanpara village to ascertain the status of women there.

National Service Scheme (NSS) :

Students can enroll themselves in NSS of the College that starts with every academic session. Under this scheme, the college has organized a number of social service camps in different interior villages of the area with the active participation of the students.

Those who attended the various programmes under this scheme are entitled to a certificate which is very essential for securing job these days.

Extension Education :

Sipajhar College is one of the 15 colleges selected by GU for encouraging the students for self-reliance through extension education on experimental basis. With this purpose, extension education centre has already been set up here.

The following extension education programmes are taken up. They are:-

- 1) Fruit Processing Training
- 2) Training programme on self-employment -
 - a) Pisciculture

- b) Dairy and Poultry Farming
 - c) Sericulture
 - d) Floriculture
 - e) Food processing and preservation
 - f) Mushroom Cultivation.
- 3) Training Programme on Flower makingI
 - 4) Health Camp.
 - 5) T.B. Awareness Camp

ACADEMIC CALENDAR ; SIPAJHAR COLLEGE :

In keeping with the academic calendar of Gauhati University, the College has also prepared College activities. The following college activities are scheduled for the session 2004-2005 according to the academic calendar given below :

ACADEMIC CALENDAR FOR THE SESSION 2004-2005

Month & Year	Dates	Particulars	Sundays/ Holidays	Administrative working days	Class days
1	2	3	4	5	6
June'04	1 -30	Summer Vacation	30	-	-
	Total		30		
July'04	1 -18	Summer Vacation (including Sunday)	18	-	-
	19 -24, 26 -31	Classes (4,11,18)	--	12	12
	25	Sundays	1	-	-
	Total		19	12	12

Month & Year	Dates	Particulars	Sundays/Holidays	Administrative working days	Class days
1	2	3	4	5	6
Aug.'04	2- 7 ,9-14, 18-21, 23-28 30,31	Classes		24	24
	15	Independence Day	1		
	16	College Foundation Day	-	1	
	17	Tithi of Srimanta Sankar Dev	1		
	1,8,(15), 22, 29	Sundays	4		
	Total		6	25	24
Sep'04	1,2,4,7-10, 13-18,20-22 24,25,27-30	Classes	--	22	22
	3	Tithi of Sri Sri Madhab Dev	1		
	6	Janmastami	1		
	11	Freshmen Social	--	1	--
	23	Janmotsava of Srimanta Sankardev	1		
	5, 12, 19, 26	Sundays	4		
	Total		7	23	22

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Month & Year	Dates	Particulars	Sundays/Holidays	Administrative working days	Class days
1	2	3	4	5	6
Oct.'04	1,4-9,11-14, 28-30	Classes		14	14
	2	Gandhi Jayanti	1		
	15-16	Students Union Election	--	2	--
	17	Kati Bihu	1		
	18-27	Durga Puja, Lakshmi Puja (including Sunday)	10		
	3,10,(17, 24),31	Sundays	3		
	Total		15	16	14
Nov.'04	1, 2, 13 17-20, 22-25 27,29,30	Classes	--	14	14
	3 -10	Terminal Exam	1	7	--
	11,12	Kali Puja and Diwali	2		
	15, 16	Id-UI-Fitre	2		
	26	Guru Nanaks Birthday	1		
	(7),14,21,28	Sundays	3		
	Total		9	21	14

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Month & Year	Dates	Particulars	Sundays/Holidays	Administrative working days	Class days
1	2	3	4	5	6
Dec.'04	1-4,16,27-31	Classes	---	10	9
	6-15	H.S & T.D.C Test (including Sunday)	1	9	--
	17-24	College Week (including Sunday)	1	7	--
	25	Christmas Day	1		
	5,(12,19),26	Sundays	2		
	Total		5	26	9
Jan.'05	1,3-8, 10-12, 17-20,22,24, 25,27-29,31	Classes	--	21	21
	13-15	Magh Bihu	3		
	21	Id-Ud-Zuha	1		
	26	Republic Day	1		
	2,9,16,23,30	Sundays	5		
	Total		10	21	21
Feb.'05	1-5,7-12, 14-19,21-26, 28	Classes	-	24	24
	13	Saraswati Puja	1		
	20	Muharram & Sunday	1	--	--
	6,(13,20),27	Sundays	2		
		Total		4	24

N.B.: The H.S Final Year Exams usually start in the 2nd part of February.
The T .D.C classes will continue.

Month & Year	Dates	Particulars	Sundays/Holidays	Administrative working days	Class days
1	2	3	4	5	6
March'05	1-5,7,9-12, 14-19,21-24, 28-31	Classes		24	16
	8	Sibaratri	1		
	25, 26	Doljatra	2	--	-
	6,13,20,27	Sundays	4		
		Total		7	24
April'05	1,2,4-9,11-13, 19-22,25-30	Classes	-	21	10
	14-18	Bohag Bihu	5	--	-
	23	Buddha Purnima	1	-	--
	3,10,(17),24	Sunday	3	-	-
		Total		9	21
May'05	2-7, 9-14, 6-21,23-28, 30-31	Classes	--	26	26
	1,8,15,22,29	Sundays	5		
		Total		5	26

Total No. of Class Days - 192

Total No. of Working Days - 239

Total No. of Holidays - 126

ADMISSION PROCEDURE :

The College prospectus and application form for admission to the college are available for the students at the college office. The dates for submission of forms and interview for admission are notified in the college notice board and local dailies.

Admission is strictly on the basis of merit, however there are reservation facilities for the students belonging to SC/ST/OBC/MOBC and Physically Handicapped students as per Govt. rules. A few seats are reserved for students having extraordinary competence in sports, culture and social service.

DOCUMENTS TO BE PRODUCED AT THE TIME OF ADMISSION :

- a) Original Pass certificate issued by the Head of the institution last attended and the original mark sheet.
- b) Caste certificate if applicable.
- c) Certificate related to other extra curricular activities.
- d) Gap certificate (if required)
- e) Character certificate from the competent authority.
- f) Recent passport size photograph (two copies)
- g) Relevant certificates for the Physically handicapped students is sued by the concerning authority
- h) Two copies of recent passport size photograph.
- i) Xerox copy of marks sheet and certificates.

Candidates selected should get themselves admitted on the day of interview by paying the required amount of fee fixed by the authority. Selected absentees shall forfeit their seat. Regular classes will commence from the date as notified by the Principal.

IDENTITY CARD :

Each student is issued an identity card by the Principal to prove himself a

bona-fide member of the College. So he or she is required to produce the identity card when asked by the Principal or any other teacher. The identity card must be renewed every year. The college has an Aid Fund for the poor but meritorious students. On application to the Principal of the college, some grant is offered to the deserving students of limited number.

FORUM AND ASSOCIATIONS :

The college has the following forums and associations.

- I. Sahitya Chora
- II. English Seminar
- III. Education forum
- IV. Philosophical Society
- V. Sipajhar College Geographical Forum
- VI. Research Forum for History & Political Science

GENERAL RULES TO BE FOLLOWED BY THE STUDENTS :

- 1. The college lays special emphasis on the maintenance of discipline and proper decorum within and outside the college campus.
- 2. Students must show proper respect to the teacher, be polite with one another and show courtesy to the employees of the college.
- 3. In order to create congenial academic atmosphere in the college, students should not make noise when moving in the campus and sitting in the library, common room and meeting. Moreover, their movement from one classroom to another must be gentle and disciplined. In off periods they may go to library or common room.
- 4. Notices desired to be pasted or circulated by the students any I where in the college premises shall require the approval of the Principal.
- 5. Student must look at the college Notice Board every day to know the day-to-day information of the college.

6. The students are liable to disciplinary actions like compulsory transfer, expulsion from the college etc for violation of the college rules.
7. Any kind of addiction on the part of the students is strictly prohibited. Practice of ragging is also punishable.
8. All powers of maintaining discipline and order are vested with the Principal whose decision will be final in such matters.

CLASS ATTENDANCE :

A student must attend at least 75% of total classes held in a session. Otherwise he/she will be treated as non-collegiate/ dis-collegiate and will not be allowed to appear in the Annual/Final examination.

SCHOLARSHIP :

The following Scholarships granted by the Govt. are also available for the eligible students.

- a) National Loan Scholarship.
- b) National Merit Scholarship.
- c) Merit cum means Scholarship.
- d) ST & SC Scholarship.
- e) OBC/MOBC /Extra garden labour Scholarship.
- f) Physically handicapped Scholarship.

LIBRARY :

The College Library provides some facilities (though not sufficient) to students and the teachers as well. The library building is constructed on UGC grants. Only the bona-fide members are allowed to use the library according to the rules framed. Though not rich in stock, it has a good number of books (Text and references), few copies of Journals, Periodicals and News Papers subscribed to it regularly. It has also a Book bank for the benefit of the poor students. A student has to deposit Rs.50.00 (fifty) as library caution fee, which is refundable at the end of the

course. The librarian conducts the library according to the rules formed by the library committee. Mishandling of library books is treated to be a serious offence. Breach of library rules leads to disciplinary

STUDENTS' UNION :

Sipajhar College Students' Union (SCSU) is the general body of the students' community of the College. The office bearers of this body are selected through direct election. The portfolios are as follows:-

Vice-President (to be nominated by the Principal)

1. General Secretary
2. Asstt. General Secretary
3. Games & Sports Secretary.
4. Debating Secretary.
5. Magazine Secretary.
6. Cultural Secretary.
7. Boys' Common room Secretary.
8. Girls' Common room Secretary
9. Social Service Secretary.

STUDENTS' AID FUND :

The College has an Aid fund for the poor but meritorious students. On application to the Principal of the college, some grant is offered to the deserving students of limited number.

UNIFORM :

Uniform has been introduced both for the male and female students since 2002. Students are expected to attend the college in their respective uniforms.

Male students : Ash-coloured pants and white shirt.

Female students : Muga-coloured Mekhela, white blouse and white chadar with red border.

COLLEGE FEE
SESSION FEE FOR H.S. 1ST YEAR CLASS
(likely to vary)

1.	Admission Fee	Rs. 70.00
2.	Tuition Fee from June 2004 to May 2005	Rs. 600.00
3.	Registration Fee	Rs. 25.00
4.	Enrolment Fee	Rs. 10.00
5.	Identity Card Fee	Rs. 15.00
6.	Internal Examination	Rs. 50.00
7.	Establishment Building Fee	Rs. 100.00
8.	Common Room Fee	Rs. 10.00
9.	College Welfare Fee	Rs. 40.00
10.	Games Fee	Rs. 15.00
11.	Library Fee	Rs. 40.00
12.	Electricity Fee	Rs. 15.00
13.	Magazine Fee	Rs. 30.00
14.	Students Aid Fund Fee	Rs. 10.00
15.	Students Union Fee	Rs. 25.00
16.	Certificate Fee	Rs. 10.00
17.	Library caution Money	Rs. 50.00
	Total	Rs. 1115.00
18.	Geography Practical Fee	Rs. 100.00
	Total	Rs. 1215.00

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COLLEGE FEE
SESSION FEE FOR T .D.C 1ST YEAR CLASS
(Likely to vary)

1.	Amission Fee	Rs. 100.00
2.	Tuition Fee from June 2004 to May 2005 For General Course	Rs. 720.00
3.	Registration Fee	Rs. 160.00
4.	Enrolment Fee	Rs. 50.00
5.	Identity Card Fee .	Rs. 15.00
6.	Internal Examination	Rs. 50.00
7.	Establishment Building Fee	Rs. 100.00
8.	Common Room Pee	Rs. 10.00
9.	Coliege Welfare Fee	Rs. 40.00
10.	Games Fee	Rs. 15.00
11.	Library Fee	Rs. 40.00
12.	Electricity Fee	Rs. 15.00
13.	Magazine Fee	Rs. 30.00
14.	Students' Aid Fund Fee	Rs. 10.00
15.	Students' Union Fee	Rs. 25.00
16.	Certificate Fee	Rs. 10.00
17.	Library caution Money	Rs. 50.00
	Total	Rs. 1440.00
18.	Practical Fee	Rs. 100.00
	Total	Rs. 1540.00

Major Course students shall have to pay Rs. 220.00 more.

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**PRINCIPAL,
FACULTY MEMBERS AND
NON-TEACHING STAFF OF THE COLLEGE.**

PRINCIPAL : Sri Bidya Ram Nath, M.A.
VICE- PRINCIPAL : Vice Principal & Principal in-Charge.

FACULTY MEMBERS

English Dept.

1. Sri Debabrata Bordoloi, MA, Head of the Dept.
2. Mrs. Malini Nair, MA, B.Ed.
3. Mrs. Barnali Sharma, MA.
4. (Part time Lecturer)

Assamese Dept.

1. Sri Bidya Ram Nath, MA, Head of the Dept.
2. Sri Mahendra Kataki, MA. (double) M.Phil, BT.
3. Mrs. Prabha Devi, MA, M.Phil.
4. Dr. Ram Chandra Deka, MA, Ph.D
5. Sri Prasanna Kr. Nath, MA, M.Phil.
6. Sri Mukul Saharia, MA, M.Phil, B.Ed. (part time)

Economics Dept.

1. Sri Dwijendra Talukdar, MA, M.Phil, Head of the Dept. Programme Officer
2. Mrs. Minati Goswami, M.A.
3. Sri Madan Mohan Nath, M.A, M.Phil, L.L.B, B.Ed.
4. Ms. Gultaj Begum, M.A

Education Dept.

1. Mrs. Mohini Goswami, MA, M.Phil, L.L.B, B.T Head
2. Sri Chandra Choudhury, MA, B.Ed.
3. Mrs. Sultana Regia, MA.
4. (part time Lecturer)

Political Science Dept.

1. Sri Kanak Ch. Deka, MA, Head of the Dept.
2. Dr. Dibakar Ch. Das, MA. (double), Ph.D.
3. Md. Imran Hussain, MA,
4. Sri Sailendra Saharia, MA, B.Ed.

History Dept.

1. Sri Jayanta Kr. Hazarika, MA. (double), Head of the Dept.
2. Md. Imran Hussain, MA.
3. Sri. Phanindra Kr. Nath, MA, B.Ed.
4. Sri. Dulen Kr. Nath, MA.

Geography Dept.

1. Sri Tirtha Nath Sarmah, M.Sc, Head of the Dept.
2. Dr. Tandrali Choudhury, MA,B.T., M.Phil, Ph.D.
3. Md. Abdus Samad, M.Sc.
4. Sri Jalti Ram Hazarika, MA.
5. Mrs. Manika Deka, MA, B.Ed.

Philosophy Dept.

1. Sri Chakra Pani Borah, MA, M.Phil, Head of the Dept.
2. Sri Ananta Baruah, MA.
3. Sri Tilak Deka, MA.
4. Sri Tarun Sarmah, MA.

Computer Education :

1. Sri Saurabh Narayan Sarmah (B. Com, Dip. in Pro. Acc)
2. Sri Ananta Saharia(B.Sc., Dip. In COPA)

Library Staff :

1. Ms.Jaymati Baruah. BA (Hans), B.Lib, Sc, Librarian.
2. Sri Reba Kanta Deka, Bearer.

Non-teaching Staff :

1. Sri Golap Ch. Nath, BA. (UDA)
2. Sri Padma Kanta Hazarika (UDA)
3. Sri Gautam Kr. Baruah. BA. (LOA)
4. Sri Munin Kr. Saharia. B.Sc (LOA)
5. Sri Tankeswar Deka. BA. (LOA)
6. Sri Gajendra Nath Saharia. BA(LDA)
7. Md. Musa Jaman.(LDA) Cum. Library Assistant.
8. Sri Mahendra Sarma. (Senior bearer, Principal office)
9. Sri Nabin Bora. (grade IV)
10. Sri Dilsa Ali. (grade IV)
11. Sri Haren Bora. (grade IV)
12. Sri Kami Ram Saikia (grade IV)
13. Sri Manindra Bora. (grade IV)

In conclusion, I do hope that with the collective effort of the "Principal, Faculty members and the non-teaching staff" the college will definitely prosper.

Sipajhar

Date:-15th June, 2004

B.R. Nath

Principal
Sipajhar College